

## COMMUNITY SERVICE ETHICS REVIEW

This section is to be completed by the institution's committee for the surveillance and monitoring of standards of ethics for community service in which human subjects are involved. The term "subject" for purposes of this review, refers to any person who is used as a source of raw or unformulated data in the conduct of community service and who is not acting in the capacity of principal community servicer or assisting such an individual. **This is not an IRB Review. If your organization does not currently have an ethics committee you can formulate one for the purposes of reviewing this project.**

The Massage Therapy Foundation supports the principle that, in any community service undertaking, the rights and integrity of human subjects take precedence over the need to conduct community service. The Massage Therapy Foundation recognizes that it is not itself vested with any authority to decide, on behalf of the public, when an individual's rights may be superseded by the need for community service. However, as a trustee of public funds, the Massage Therapy Foundation has a responsibility to ensure that the activities it supports respect the rights of the public it serves.

Accordingly, the Massage Therapy Foundation requires that all community service involving human subjects be approved by the ethics review committee of the institution by which the principal community servicer is employed (or if the applicant is a private scholar, that equivalent proof of meeting ethics standards be provided).

The committee will be expected to monitor the community service program in order to ensure that, over its duration, it continues to meet appropriate standards of ethics. Membership of the ethics review committee is expected to be broadly based and should include individuals from both within and without the applicant's department and discipline who have no association with the community service activities.

In the space below, the composition of the committee should be indicated (though not necessarily the names of the members). This section should be dated and signed by 1) the committee chairperson, and 2) the applicant's department head or a representative of the institution. This form must be submitted to the Massage Therapy Foundation prior to the Grant award. Receipt of this completed form will be interpreted as confirmation that the proposed community service meets the necessary standards of ethics. However, the Massage Therapy Foundation reserves the right of final judgment where circumstances warrant.

This is to certify that the Ethics Review Committee of \_\_\_\_\_  
(Name of Institution)

has examined the Community Service Proposal submitted by \_\_\_\_\_  
(Name of Applicant)

entitled \_\_\_\_\_  
(Title of Community Service Project)

and concludes that, in all respects, the proposed community service project meets appropriate standards of ethics as outlined by the Massage Therapy Foundation.

Members of the Ethics Committee (up to 5):

Name (optional)

Position Held

Department

- 1.
- 2.
- 3.
- 4.
- 5.

Date: \_\_\_\_\_

Signature of Committee Chairperson: \_\_\_\_\_

Signature of Department Head/Representative: \_\_\_\_\_

